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CIA Information Processing Board

Responsibilities and Functions

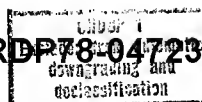
This Notice establishes the CIA Information Processing Board and defines the responsibilities of that Board.

1. Effective immediately, a CIA Information Processing Board is established to assist Agency management in strengthening the planning, coordination, and control of information processing activities in the Agency. ("Information processing activities" within the context of this Notice are those which use, or may in the future use, automatic data processing equipment and methods.)

2. The Information Processing Board is composed of an Information Processing Coordinator from each Directorate and from the DCI area and of the Chief, Information Processing Staff, O/PPB. The Board will be chaired by the Chief, Information Processing Staff.

3. The responsibilities of the Board are to:

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a. Exchange information about Agency and external information processing matters relevant to the Board's level of concern.

(This exchange of information will treat such matters as new projects, accomplishments, problem areas, trends in usages and in resource planning, and technical developments.)

b. Assist in the formulation of policy and planning guidance concerning CIA's information processing activities.

(The Board will concern itself with such policy and planning areas as community relations, coordination needs, organizational policy, regulatory issuances, standards for project initiation and termination, criteria for setting project priorities, ADP hardware and software acquisition, ADP personnel development, and long-range allocation of positions and funds.)

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*W. H. Sullivan
To do this?*

c. Conduct or review studies of significant problem areas in Agency information processing activities and recommend ways of proceeding towards solution.

(The Board will assess and make recommendations concerning those managerial, operational, or technological problem areas where the Board feels an issue of concern to top management exists. This responsibility expressly includes evaluation of selected on-going or proposed information processing applications.)

d. Advise the Chief, Information Processing Staff on any other matters placed before the Board.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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R. L. BANNERMAN
Deputy Director
for Support

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